

PLEASE SCROLL TO THE BOTTOM FOR IN PERSON CLASS SCHEDULE
STUDENTS CAN NOT START THE CLASSES UNTIL THEY ARE AT LEAST
15 & 5 MONTHS OLD.

[Enrollment Form](#)

[Make Initial Payment](#)

Information for the ZOOM Teen Full Course

1. You will need to fill out an agreement form and either scan the document back, mail the filled-out form to our Kettering Office or drop it off at our Kettering Office.
2. A link to the enrollment document can be found at the top of this form
3. You will need to make a minimum \$50 payment on our website, over the phone with a credit card or stop by our Kettering Office before starting class
4. Once you have mailed, emailed, or dropped off the enrollment form and made a payment, **please email(dnddriving@aol.com) with the students first and last name and the email(s) that you would like to receive the zoom class link registration for**
5. There are 12 classes. The student will have to take each class. If your student repeats a class, they will not receive double credit for it.
6. The classes can be taken in any order and can start on any day there is a class
7. Once your student has completed ALL 12 classes please **EMAIL** us to get scheduled for the written exam
8. The written exam will occur over zoom during a set scheduled time. The test will be READ to the students. They will NOT be able to see the questions.
10. If your student DOES NOT pass the written exam with a 75% or better they will have to retake the exam. **If your student would prefer to take the written exam in person please call our Kettering Office at 937-294-7206.**
11. If your student fails the written exam 3 times THEY WILL HAVE TO REPEAT ALL OF THE CLASSES AND PAY AGAIN.

12. **YOUR STUDENT WILL HAVE TO FILL OUT AN 'ATTENDANCE SHEET' TO KEEP TRACK OF THEIR CLASSES. THAT ATTENDANCE SHEET HAS TO BE TURNED IN WITH THEIR TEST ANSWER SHEET.**
13. **Once your student has completed all 12 classroom classes, has passed their written test with a 75% or better and is paid in full please call our office WITH their temporary permit in hand and we can get them on the driving list. THEY WILL HAVE TO HAVE ALL 12 CLASSES COMPLETED & PASS THEIR FINAL EXAM BEFORE THEY CAN DRIVE**
14. **The behind the wheel lessons will go in the order that the student started the classes and by the part of town they live in. There is a waitlist for ALL areas. There could be a 12 week wait for the driving portion.**
15. **Once your student has completed all 12 classes, passed their written exam with a 75% or better, and has completed all 8 hours of behind the wheel instruction THEY HAVE TO RECEIVE A CERTIFICATE OF COMPLETION FROM OUR SCHOOL BEFORE THEY CAN TAKE THEIR LICENSE TEST**

If you have any additional questions, please feel free to call our office at 937-294-7206.

HOW TO LOG INTO A CLASS

- Your student will have to have an actual zoom account in order to take the classes. If you are having any issues setting up a zoom account please call our office and ask for Elizabeth
- You will need to log into your zoom account and click "Join Meeting". At that time you will enter the "Meeting ID" number that is present in the email we sent you. It will then prompt you to enter in the "Password"
- The students **FIRST & LAST NAME HAVE TO BE DISPLAYED.** If the correct name is not displayed then you run the possibility of NOT getting credit for a class.
- Once you have gained access to the class the instructor will let students into the class
- THERE ARE HANDOUTS FOR EACH CLASS THAT YOUR STUDENT WILL HAVE TO HAVE PRINTED OUT IN ORDER TO DO THE CLASS**

RULES FOR ZOOM CLASSES

1. The student is required to log in early for the class that they are wanting to attend.
2. The student **HAS** to have the handouts ready to go BEFORE the class starts.
3. The student **HAS** to have their camera on and microphone capabilities in order to attend the class. **THERE ARE NO EXCEPTIONS.**
4. Your student is **NOT** allowed to be laying down in bed, on the couch, etc. during the class. They have to be sitting up and facing the camera.
5. We have to see the students' full face during the class.
6. If your student falls asleep, is not paying attention when called on, is playing video games, driving, or any other behavior that is deemed inappropriate they will be automatically removed from class with no exceptions.
7. Your student must be present for the entire class and have a minimum of 120 minutes to receive credit
8. **YOU CAN NOT OVERLAP CLASS TIMES. DOING SO WILL RESULT IN HAVING TO REDO BOTH CLASSES**

Class Topics & Chapters in Motor Digest:

- Class 1:** Signs, Signals, and Pavement Markings *Motor Digest: Chapter 4*
- Class 2:** Intersections & Right of Way *Motor Digest: Chapter 4, 5, & 11*
- Class 3:** Laws of Physics *Motor Digest: Chapter 4, 5, & 8*
- Class 4:** Adverse Driving Conditions *Motor Digest: Chapter 7 & 10*
- Class 5:** Traffic Mix *Motor Digest: Chapter 4, 5, 7, & 9*
- Class 6:** Occupant Restraints *Motor Digest: Chapter 2 & 6*
- Class 7:** Alcohol & Drugs *Motor Digest: Chapter 3 & 6*
- Class 8:** Driver Owner Responsibility *Motor Digest: Chapter 10 & 12*
- Class 9:** The Vehicle *Motor Digest: Chapter 2, 5, & 10*
- Class 10:** Drivers Licensing and Attitude *Motor Digest: Chapter 1 & 12*
- Class 11:** Visual Perception *Motor Digest: Chapter 5*
- Class 12:** Advanced Visual Skills *Motor Digest: Chapter 8*

THE MOTOR DIGEST BOOK IS AVAILABLE ONLINE THROUGH THE BMV IF YOU DO NOT HAVE A HARD COPY

D&D Driving School Checklist

- ___ Fill out enrollment form & turned it in
- ___ Make a minimum payment of \$50
- ___ Send an email to dnddriving@aol.com with the students name & email address for zoom notifications
- ___ Have a zoom account with your students FIRST & LAST name displayed
- ___ Have your worksheets for each class ready to go
- ___ Take one of **EACH** 12 classes & record them on your attendance sheet
- ___ Email dnddriving@aol.com a picture of your attendance sheet to sign up for the written exam once you have completed **all 12 classes**. (If you would like to take the test in person at our Kettering Office please call 937-294-7206)

*if you do not pass your test the first time please email us and we will set up a "one on one" zoom meeting. If you fail it 3 times you will be required to repeat ALL classes.

TESTS GET GRADED ONCE A WEEK USUALLY ON WEDNESDAYS.

- ___ Turn in your test answer sheet to the Kettering Office via mail or in the blue drop box in back
- ___ Call D&D once your student has completed **all 12 classes**, passed their final exam with a 75% or better, is paid in full, and has a valid temporary permit to get put on the waitlist for the behind the wheel portion. You will have to have the temporary permit ID in hand when you call.
- ___ Be up to **AT LEAST** 25 hours with a parent or guardian before you schedule your **THIRD** behind the wheel lesson.
- ___ Once you have completed **ALL 12 classes**, pass your written exam with a 75% or better, and have completed all 8 hours of behind the wheel instruction, call D&D to see about getting your completion certificate. **IF YOU ARE UNDER THE AGE OF 18 YOU MUST HAVE YOUR CERTIFICATE IN ORDER TO TEST FOR YOUR LICENSE.**

Online Class Schedule

PLEASE SEE PAGE 3 FOR THE RULES REGARDING ZOOM CLASSES

Instructors:

Sun 4PM-6PM & 6:30PM-8:30PM & Mon-Wed 4PM-6PM: Jeff

Mon-Thurs 6:30PM-8:30PM: Bob

Sun-Thurs 8PM-10PM: Jamie

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
14-JAN	15-JAN	16-JAN	17-JAN	18-JAN	19-JAN	20-JAN
4PM-6PM CLASS 4	4PM-6PM CLASS 8	4PM-6PM CLASS 9	4PM-6PM CLASS 10	4PM-6PM NO CLASS	NO CLASS	NO CLASS
6:30-8:30PM CLASS 5	6:30PM-8:30PM CLASS 9	6:30PM-8:30PM CLASS 10	6:30PM-8:30PM CLASS 11	6:30PM-8:30PM CLASS 12	NO CLASS	NO CLASS
8PM-10PM CLASS 10	8PM-10PM CLASS 2	8PM-10PM CLASS 3	8PM-10PM CLASS 4	8PM-10PM CLASS 5	NO CLASS	NO CLASS
21-JAN	22-JAN	23-JAN	24-JAN	25-JAN	26-JAN	27-JAN
4PM-6PM CLASS 6	4PM-6PM CLASS 11	4PM-6PM CLASS 12	4PM-6PM CLASS 1	4PM-6PM NO CLASS	NO CLASS	NO CLASS
6:30-8:30PM CLASS 7	6:30PM-8:30PM CLASS 1	6:30PM-8:30PM CLASS 2	6:30PM-8:30PM CLASS 3	6:30PM-8:30PM CLASS 4	NO CLASS	NO CLASS
8PM-10PM CLASS 11	8PM-10PM CLASS 6	8PM-10PM CLASS 7	8PM-10PM CLASS 8	8PM-10PM CLASS 9	NO CLASS	NO CLASS
28-JAN	29-JAN	30-JAN	31-JAN	1-FEB	2-FEB	3-FEB
4PM-6PM NO CLASS	4PM-6PM CLASS 2	4PM-6PM CLASS 3	4PM-6PM CLASS 4	4PM-6PM NO CLASS	NO CLASS	NO CLASS
6:30-8:30PM NO CLASS	6:30PM-8:30PM CLASS 5	6:30PM-8:30PM CLASS 6	6:30PM-8:30PM CLASS 7	6:30PM-8:30PM CLASS 8	NO CLASS	NO CLASS
8PM-10PM CLASS 12	8PM-10PM CLASS 10	8PM-10PM CLASS 11	8PM-10PM CLASS 12	8PM-10PM CLASS 1	NO CLASS	NO CLASS
4-FEB	5-FEB	6-FEB	7-FEB	8-FEB	9-FEB	10-FEB
4PM-6PM NO CLASS	4PM-6PM NO CLASS	4PM-6PM NO CLASS	4PM-6PM CLASS 5	4PM-6PM NO CLASS	NO CLASS	NO CLASS
6:30-8:30PM NO CLASS	6:30PM-8:30PM CLASS 9	6:30PM-8:30PM CLASS 10	6:30PM-8:30PM CLASS 11	6:30PM-8:30PM CLASS 12	NO CLASS	NO CLASS
8PM-10PM CLASS 1	8PM-10PM CLASS 2	8PM-10PM CLASS 3	8PM-10PM CLASS 4	8PM-10PM CLASS 5	NO CLASS	NO CLASS

STUDENTS ARE ONLY ALLOWED TO TAKE 2 CLASSES A DAY.

STUDENTS CAN NOT OVERLAP CLASS TIMES.

THE CALENDAR WILL CONTINUE. THE NEXT CALENDAR WILL BE SEND OUT THE LAST WEDNESDAY OF THE 4-WEEKS.

THAT ATTENDANCE SHEET HAS TO BE TURNED IN WITH THEIR TEST ANSWER SHEET.

FOR IN-PERSON CLASSES AT HUBER HEIGHTS

YOU MUST ARRIVE AT 4:45PM FOR CLASS

Monday	Tuesday	Wednesday	Thursday	Friday
15-JAN	16-JAN	17-JAN	18-JAN	19-JAN
5PM-7PM CLASS 1	5PM-7PM CLASS 2	5PM-7PM CLASS 3	5PM-7PM CLASS 4	NO CLASS NO CLASS
22-JAN	23-JAN	24-JAN	25-JAN	26-JAN
5PM-7PM CLASS 5	5PM-7PM CLASS 6	5PM-7PM CLASS 7	5PM-7PM CLASS 8	NO CLASS NO CLASS
29-JAN	30-JAN	31-JAN	1-FEB	2-FEB
5PM-7PM CLASS 9	5PM-7PM CLASS 10	5PM-7PM CLASS 11	5PM-7PM CLASS 12	NO CLASS NO CLASS
5-FEB	6-FEB	7-FEB	8-FEB	9-FEB
5PM-7PM CLASS 1	5PM-7PM CLASS 2	5PM-7PM CLASS 3	5PM-7PM CLASS 4	NO CLASS NO CLASS

YOU MUST ARRIVE AT 4:45PM FOR CLASS

The classes are held at our Huber Heights Location.

The address is **6395 Brandt Pike.**

**If this is your FIRST class you will need to be PRE REGISTERED.
You will need to have the agreement form filled out prior to the
class.**

You **WILL HAVE TO MAKE A SEAT RESERVATION.**

TO MAKE A SEAT RESERVATION ONLINE:

[SEAT RESERVATION](#)

**You are more than welcome to call our office at 937-294-7206 to
make a seat reservation.**

FOR IN-PERSON CLASSES AT KETTERING

Monday	Tuesday	Wednesday	Thursday	Friday
15-JAN	16-JAN	17-JAN	18-JAN	19-JAN
6PM-8PM CLASS 3	6PM-8PM CLASS 4	6PM-8PM CLASS 5	6PM-8PM CLASS 6	NO CLASS NO CLASS
22-JAN	23-JAN	24-JAN	25-JAN	26-JAN
6PM-8PM CLASS 7	6PM-8PM CLASS 8	6PM-8PM CLASS 9	6PM-8PM CLASS 10	NO CLASS NO CLASS
29-JAN	30-JAN	31-JAN	1-FEB	2-FEB
6PM-8PM CLASS 11	6PM-8PM CLASS 12	6PM-8PM CLASS 1	6PM-8PM CLASS 2	NO CLASS NO CLASS
5-FEB	6-FEB	7-FEB	8-FEB	9-FEB
6PM-8PM CLASS 3	6PM-8PM CLASS 4	6PM-8PM CLASS 5	6PM-8PM CLASS 6	NO CLASS NO CLASS

The classes are held at our Kettering Location.

The address is **3125 Wilmington Pike.**

TO MAKE A SEAT RESERVATION ONLINE:

[Seat Reservation](#)

You are more than welcome to call our office at
937-294-7206 to make a seat reservation.